

Minutes of a Trust Board meeting held on Thursday 29<sup>th</sup> February 2024 at 8am at online via Teams

Present		In attendance		Apologies	
Maria Ashurst (Chair of Trustees)	MA	Matthew Symonds (Chief Financial Officer)	MS	Rebecca Evans	RE
Adrian Massey (Chief Executive)	AM	Julia Stoneman (Clerk to the Board)	Clerk		
Nick Hart	NH	Louise Gilbert (Deputy CE)	LG		
Jane McFall (Vice Chair of Trustees)	JM				
Sally Crabb	SC				
Judith Goodchild	JG				

Acronyms:	
GAG – General Annual Grant	KCSIE – Keeping Children Safe in Education
SRMA – School Resource Management Advisor	RI – Requires Improvement
ESFA – Education and Skills Funding Agency	CIF – Condition Improvement Fund
UISFM – Universal Infant Free School Meals	DFC – Devolved Formula Capital
PA – Persistent Absence	LGPS – Local Government Pension Scheme
ATH – Academy Trust Handbook	DSL – Designated Safeguarding Lead
ARB – Area Resource Base	EWO – Educational Welfare Officer
ARE - Age Related Expectations	AP – Alternative Provision

		Action
1. Welcome and apologies for absence	Apologies were received and accepted from RE. <i>See appendix.</i>	
2. Opportunity to declare an additional conflict of interests	The register of interests had been circulated. MA had some interests to be removed. The clerk will add SC's directorship with 'Oars of Thunder' to the register.	1 Clerk
3. Minutes of the last meeting	The minutes of the meeting held on 7 <sup>th</sup> December were taken as a true and accurate record of proceedings.	
4. Any matters arising	a. The staff turnover information will be shared at the next People and Pay meeting. b. <i>See appendix.</i>	
5. Finance update	Trustees discussed the P4 report, which had been previously circulated. <i>See appendix.</i>	
6. CE report	Trustees confirmed that they had received the CE report, which had been previously circulated. The report included the Trust Development Plan, Pupil Premium Report, Census Paper Spring 2024, Board Safeguarding Report and Board Attendance Report. AM went through these documents with Trustees. <i>See appendix.</i>	
7. Spring 1 committee minutes	Trustees confirmed that they had received the Audit and Risk, Ethos and Education and Standards minutes, which had been previously circulated. <i>See appendix.</i>	
8. Documents for approval	Trustees approved the Health and Safety Policy and the Premises Management Policy, which had been previously circulated.	
9. AOB	<i>See appendix.</i>	

**In order to evidence that trustees are providing challenge to the leaders these questions are highlighted in the minutes**

The meeting was closed at 10.23am